

Community College *of* Philadelphia

MEETING MINUTES

Work Group:	Academic Support Subcommittee
Meeting Date:	Thursday, October 1, 2015
Meeting Time:	The meeting was called to order at 3:35 p.m.
Attendees:	Bonnie Harrington, Kelly Connelly, Tarsha Walton, Gim Lim, Todd Jones, Jackie Bryant, Wendy Kohler, and Joan Bush
Facilitators:	Joan Bush, Todd Jones
Location:	Library Conference Room
Topic:	Various Topics

Discussion Points

Call to Order

Joan Bush convened the members of the Academic Support Subcommittee

Election of Chairperson

Joan Bush asked for nominations for the 2015-2016 Chairperson of the Academic Support Subcommittee. Todd Jones said he was willing to serve. Gim Lim made a motion to elect Todd as chairperson and it was seconded by Jackie Bryant. Todd was elected chairperson by unanimous vote.

Review of Minutes

Joan explained to the committee that Osval Acosta-Morales (chair of the committee last year) will be presenting the changes to P&P 8 that were approved by this committee, for recommendation to the IWC at the next the meeting (October 12th).

The minutes from the May 28, 2015 were reviewed by the committee.

A motion to accept the minutes was made by Wendy Kohler and was seconded by Bonnie Harrington. All members voted yes to approve the minutes.

New Business

Todd asked for ideas about issues that could be addressed by the committee this year.

The following suggestions were made:

- 30 credit residency policy – what policy does this belong in?
- Completion of Registration policy is being reviewed by a subgroup of department heads. The committee will follow the progress of this policy and possible revisions.

- Refunds policy and issues related to courses such as foreign languages.

Due to holidays, the committee decided to meet on November 19th and December 17th.

The next meeting will be held on October 22. 2015 at 3:30 p.m. in BG-07G.

The meeting was adjourned at 4:20 p.m.